

Approved 11/14/2013

I. CALL TO ORDER at 6:10 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Leon Holmes Sr and Gene Cordes, and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

A Memorial Service for long-time Town employee and Fire Department member Dick Rand will be held at 1:00 pm on Sunday November 10, 2013 at the Village Cemetery. A luncheon will follow at the Fremont Safety Complex.

The Veteran's Open House will be held on Monday November 11, 2013 from 5:00 to 7:00 pm at the Fremont Town Hall. There was some discussion about the program for the event. Due to work schedules, only Holmes will be able to be at the event when it begins at 5:00 pm. He will offer a welcome remark.

Selectman Brett Hunter called in to the meeting at 6:20 pm and participated by conference call. He was travelling for work for the third week in a row, and wished to participate by conference call this evening. He was introduced as being on speaker phone to the guests who came in to the meeting.

III. LIAISON REPORTS

There was discussion about the 11/06/2013 Budget Committee meeting and the Committee votes to date. The default budget is within \$1,000 of the 2014 proposed budget, and the Budget Committee recommended additional funding for raises for permanent town staff within their number as well.

It was explained to Hunter that the Budget Committee had recommended an additional 2% raise for permanent staff.

Perambulations with Danville are tentatively scheduled for Sunday at 10:00 am for two hours prior to the Memorial Service.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 31 October 2013. With two amendments to include the Board's discussion and vote on 2% raises for permanent town staff, and a discussion about the 2014 Warrant Article draft, Cordes moved to approve the minutes as amended. Holmes Sr seconded and the vote was approved 2-0-1 with Hunter abstaining as he was not present last week at the meeting.

V. SCHEDULED AGENDA ITEMS

At 6:40 pm Jeremy Lennon met with the Selectmen to discuss his tax situation. He explained his understanding of past history in terms of his payment arrangement.

The Board said they wanted to hear from the Tax Collector a summary of the history of the account and from past minutes, a history of the arrangement made with the Board. Lennon said he did not have any letters to document his understanding, and had lost a lot of information when moving from Main Street to his new home.

Another appointment was set for Thursday November 21, 2013 to follow-up. Lennon left the meeting at approximately 7:00 pm.

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Carlson advised the Board that the Parks & Recreation Commission's Halloween Party had raised \$377 in unanticipated revenue that has been deposited to the general fund. The Commission would like to earmark those funds to be used toward the purchase of the outdoor theater, in accord with NH RSA 31:95-b. Cordes moved to accept the funds totaling \$377.00 for this purpose. Holmes Sr seconded and the vote was approved 3-0.

2. Selectmen again reviewed the updated draft of the 2014 Town Meeting Warrant. Articles by item and amount are inserted here that were reviewed and discussed. (Warrant Articles will be numbered once complete, including the election of officers and zoning articles.)

The Fire Truck lease/purchase is estimated \$470,000; but a final number and the proposal is still pending. Selectmen deferred on a decision until the Fire Department brings in the information.

Operating budget \$2,505,364 – This is the Budget Committee's number, compared to the default of \$2,504,228. After some discussion about supporting their number, motion was made by Cordes and seconded by Holmes Sr to recommend the Budget Committee's number of \$2,505,364. The vote was unanimously approved 3-0. The Board was pleased that the Committee had voted to support wage increases.

Authorize Selectmen as Agents to expend from the Police Cruiser Capital Reserve Fund – Selectmen feel this article is very important and motion was made by Holmes Sr and seconded by Cordes to recommend it. The vote was approved 3-0.

Appropriate \$25,000 to the Bridge Construction and Reconstruction Capital Reserve – Motion was made by Cordes and seconded by Holmes Sr to recommend it. The vote was approved 3-0.

Appropriate \$10,000 to the Town Hall Renovations Capital Reserve Fund - Motion was made by Cordes and seconded by Holmes Sr to recommend it. The vote was approved 3-0.

Appropriate \$10,000 to the Property Reassessment Capital Reserve Fund - Motion was made by Cordes and seconded by Hunter to recommend it. The vote was approved 3-0.

Appropriate \$50,000 to the Fire Truck Capital Reserve Fund - Motion was made by Cordes and seconded by Holmes Sr to recommend it. The vote was approved 2-0-1 with Hunter abstaining.

Appropriate \$25,000 to the Highway Equipment Capital Reserve Fund - Motion was made by Cordes and seconded by Hunter to recommend it. The vote was approved 3-0.

Appropriate \$25,000 to the Highway Building Capital Reserve Fund - Motion was made by Hunter and seconded by Holmes Sr to recommend it. The vote was approved 3-0.

Appropriate \$10,000 to the Town Building and Maintenance Expendable Trust Fund from unreserved fund balance - Motion was made by Hunter and seconded by Holmes Sr to recommend it. The vote was approved 3-0. This will include the \$1,251 that was received on the insurance claim to repair the Town Hall basement from unreserved fund balance in 2013.

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Appropriate \$47,088 for eight more SCBA units for the Fire Rescue Department (complete the plan from 2012 to replace all 16 units in two years) - Motion was made by Cordes and seconded by Holmes Sr to recommend it. The vote was approved 2-0-1 with Hunter abstaining.

Appropriate \$100,000 to the reconstruct a section of Whittier Drive - Motion was made by Cordes and seconded by Hunter to recommend it. The vote was approved 3-0.

Appropriate \$49,550 to continue the Public Health Mosquito Control Program - Motion was made by Cordes and seconded by Hunter to recommend it. The vote was approved 3-0.

Appropriate \$5,000 to the 250th Celebration Expendable Trust Fund - Motion was made by Holmes Sr and seconded by Cordes to recommend it. The vote was approved 3-0.

Rescind the provisions of RSA 31:95-c relative to the HORV Safety Enforcement Equipment Special Revenue Fund – Motion was made by Cordes to recommend this article. Hunter seconded and the vote was approved 3-0. This is contingent on the next article passing, and in essence changes the fund from a Special Revenue Fund to a Revolving Fund for OHRV equipment. This is funded completely from fines, and has no effect on the tax rate or taxes whatsoever. If this article was passed, several additional items could be removed from the Police Department budget, thus actually reducing that obligation by using the funds already in place. This is estimated at \$25,000 from OHRV fines over the past several years.

Establish a Revolving Fund pursuant to RSA 31:95-h for the purpose of providing public safety services, with all revenues from the Police Department's OHRV fines and forfeitures and Town Ordinance finds deposited into the fund. The Selectmen and Police Chief would make decisions about expenses from the fund. Motion was made by Cordes to recommend this article. Hunter seconded and the vote was approved 3-0.

Establish a Revolving Fund pursuant to RSA 31:95-h for the purpose of funding police special details, with any balance at the end of each year being used to fund future cruiser lease/purchases. The Selectmen and Police Chief would make decisions about expenses from the fund. Motion was made by Cordes to recommend this article. Holmes Sr seconded and the vote was approved 3-0.

The Board felt that voters should have an opportunity to consider all of these items in 2014.

3. Selectmen reviewed and discussed the final mark up of the Martin Road bridge engineering contract with Stantec Consultants. The Town's Attorney has reviewed the contract and Stantec has agreed to the changes. Motion was made by Holmes Sr and seconded by Cordes to sign the contract conditional on satisfactory review of Nancy Mayville at the NH DOT. The vote was approved 3-0. Hunter also wants to be present to sign the contract.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$18,492.48 and accounts payable manifest \$336,172.55 for current week dated 08 November 2013 and all of the backup paperwork. Motion was made by Hunter and seconded by Holmes Sr to approve the payroll manifest of \$18,492.48. The vote was approved 3-0. Cordes then moved to approve the vendor manifest of \$336,172.55. Holmes Sr seconded and the vote was approved 3-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be a work session, to be held on Thursday November 14, 2013 at 6:00 pm.

IX. ADJOURNMENT – At 8:10 pm with no further business, motion was made by Holmes Sr to adjourn the meeting. Cordes seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator